



The Smart Choice for Enterprise Software

## Employee Management

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**CityShare®** is a complete platform of easy to use suites and applications designed specifically for Local Government's unique budgeting, operating and financial requirements. Our intuitive enterprise level software is modular and fully integrated allowing users to start with a basic system while affording the flexibility to add scalable functionality and features as needs expand and grow more complex. **CityShare®** is developed using industry standard client server and web enabled architecture combined with enhanced collaboration tool sets that will satisfy your needs now and in the future. We know you need to do more with less – fewer resources - fewer keystrokes –faster results. This is why our products are designed to be the Smart Choice for Enterprise Software!

The **CityShare® Employee Management Suite** is a complete and fully integrated management solution to track local government's most important asset - its human capital. The suite provides all of the required functions for a complex governmental payroll process, and that facilitates records management and simplifies data entry. Information such as employment history and education can be captured at the application process and made a part of the employees' data. Personnel actions provide a complete history of all jobs and positions within the organization and provide a complete picture of the employees' contribution and compensation. All information is maintained within a consolidated database with a secure user login with access control. The applications provide workflow controls to send notifications or emails to users based on predefined workflow events. Together, the applications provide everything you need to deliver a more effective governmental solution.

### Other Suites in the CityShare® Enterprise Solution

**Revenue Management** is a municipal billing and collection solution designed for local government utility operations that expedites bill processing, cash collection and control.

**Land Management** is a single tool for land use control and planning designed to manage all application, permit and violation documents featuring a centralized parcel database.

**Financial Management** is a complete and fully integrated multi fund accounting system for local government entities.

**Tax Management** is a comprehensive, modular billing solution for municipal governments that provides collection and reporting tools to automate your tax billing requirements.

**Government Management** provides the ability to distribute key features of accounting control with departmental security through the organization in a controlled manner.

## **Features & Benefits:**

- An enterprise level software suite designed to support the rigorous demands of a Digital Government Platform – where you are today – and where you’re headed in the future.
- Provides unlimited pay rate and cost center distribution capabilities
- Fully supports unionized and non- union environments
- Ability to charge to multiple cost centers for multiple jobs
- Easy to use year-end accrual processing tools
- Supports electronic time sheet entry
- Applicant and skills tracking systems
- Facilitates benefits management programs
- Simplified quarterly and annual statutory report filings
- **Let’s Talk** – we have a well thought out list of features and benefits – you’ll be impressed!

## **Application Descriptions:**

- **Payroll**

- Integrates completely with General Ledger to ensure accurate reporting and budgeting
- Filtering enables user defined reports and views for tracking demographics, earnings codes, deductions and taxes, leave management and virtually any other payroll data item you wish to manage
- W-2 Report and Federal 941 Report
- Provides unlimited pay rates and cost center accounting distribution
- Supports distributed time entry

- **Human Resources**

- Serves as a front end for the payroll system
- Provides the management tools necessary to manage the human resources process for a governmental unit including position control, benefits management and applicant tracking
- Provides powerful security algorithms to safeguard your sensitive data
- Accommodates multiple types of leave accrual by bargaining group and wait time for new employees
- Allows for position control and slot assignments



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